

In a world that is rapidly changing and the competitive nature of today's business environment means that the workforce has to be fully equipped with the skills and competences to sustain continuous improvement. This qualification is aimed at those who are able to effectively and clearly identify opportunities to improve efficiency within business and organisations. Quality, Cost and Delivery benefits within your organisation.

## Skills, interests and qualities

- The ability to analyse data
- Be able to work on your own initiative or as part of a team
- Good people skills
- The ability to promote and motivate others
- Confidence
- Good communication skills

## What training will I receive?

To achieve the qualification you must be able to demonstrate that you have contributed to (level 2) or led (level 3) sustainable improvement activities that have delivered enhancements to the quality of service or product whilst making efficiencies in cost and/or resource.

As an apprentice, you will learn:-

- about different continuous improvement methods and how to apply them
- how to contribute to effective team working
- apply workplace organization techniques



## When do I attend?

Training can be organised to suit the needs of employers and usually done on the job, as long as you are away from carrying out your usual duties to receive the training input needed. There may be a need to attend at Webs Training premises for some of the programme, but this will be agreed as required with the employer.

## What qualifications will I get?

You will work towards a **Level 2 qualification in Business Improvement Techniques (BIP)** which is ideal if you work in a business improvement environment. You may already have some knowledge and basic skills in the industry.

You will need to complete the five core units for the pathway we offer in Process Improvement:

- Complying with statutory regulations and organisational safety requirements
- Contributing to effective team working.
- Applying workplace organisation techniques
- Applying continuous improvement techniques (Kaizen)
- Creating visual management systems.

**Plus** The employer will also choose one optional unit which best fits the business requirements from a choice of: Applying problem solving techniques, Carrying out potential failure modes and effects analysis (FMEA), and Creating standard operating procedures.

**Plus** improving Functional Skills in English and maths (where appropriate)

## Progression Opportunities

Starting at level 2 you may want to progress to level 3 and lead on business improvement within your organisation. You may have the opportunity to move into different areas of the business to identify and eliminate waste, improve quality and create efficiencies. Opportunities may also exist to progress into roles such as business improvement co-ordinator, production team leader/supervisor, quality control manager, project team leader or production engineer.

## How do I apply?

There are several ways to apply:

- contact the recruitment team on 0115 9677771 or write to WEBS Training Ltd The Poplars Wollaton Road Beeston NG9 2PD
- submit an enquiry via the website at [www.webstraining.com](http://www.webstraining.com)
- e.mail us at [info@webstraining.com](mailto:info@webstraining.com)

