

Apprentice warehouse operatives can work in almost every sector so there are a huge number of potential employers. Some employers will be specialist logistics or distribution companies whilst others will be retail or manufacturing businesses which employ warehouse staff in their own facilities. As an Apprentice you will work as part of a team dealing with goods and products that come into a warehouse or stockroom. You will develop a range of transferrable skills that are valued by employers across a range of industries such as good customer service, verbal communication, mental arithmetic and teamwork skills. You do not need any specific qualifications to be a warehouse operative. Basic English, maths and IT skills would be useful.

Skills, interests and qualities

- a good level of fitness
- a good understanding of health and safety
- good customer service skills along with a good telephone manner
- the ability to complete paperwork and count stock items
- basic computer skills
- show a respect for confidentiality
- confidence, motivation, enthusiasm and a commitment to study.

What Training will I receive?

As an apprentice warehouse operative, you will learn a wide range of warehousing and storage processes although your specific duties will depend upon your employer requirements. You will be taught the skills which will allow you to ensure that tasks are completed within deadlines set and that objectives are met.

You will learn key skills such as:

- taking delivery of goods and supplies
- checking for damaged or missing items
- developing effective working relationships
- picking, wrapping, and packing goods
- processing and assembling orders
- maintaining equipment and work areas
- using equipment and machinery
- keeping records of stock levels
- Keeping paperwork up to date



When do I attend Training?

The majority of this training may take place on the job although there may be requirements to attend on a day release or as and when required, dependent upon the needs of your employer and to be able to complete the qualification.

What qualifications will I get?

Dependent on your own abilities and the opportunities available with your employer, you will follow one of two routes:

- An NVQ only route (applicable to adults in the work place) undertaking a **Level 2 in Warehousing and Storage**
- An **Intermediate Apprenticeship in Warehousing and Storage**. Plus improving Functional Skills in English and maths (where appropriate for the apprenticeship route)

Progression Opportunities

With a level 2 Apprenticeship in Warehousing and Storage, you could progress to an Advanced Apprenticeship at Level 3 working toward team leader or a supervisor role. You may also wish to progress onto a Foundation Degree in logistics, transport planning or logistics operations.

How do I apply?

There are several ways to apply:

- contact the recruitment team on 0115 9677771 or write to WEBS Training Ltd The Poplars Wollaton Road Beeston NG9 2PD
- submit an enquiry via the website at www.webstraining.com
- e.mail us at info@webstraining.com

