

WEBS TRAINING LTD- BOOKING REQUEST



NAME OF COMPANY	
NO OF DELEGATES	
CONTACT NAME	
TELEPHONE NUMBER	
DATE ROOM REQUIRED	
TIME EXPECTED/ FINISH TIME	



PLEASE TICK	YES ✓
1/2 day Conference Room only - £60 <small>Seats maximum 32 – 36 comfortably pending room layout. Access to projector and screen</small>	
1 day Conference Room only - £120	
½ day Learning Suite* only - £40 <small>Seats maximum 8 – 10 comfortably</small>	
1 day Learning Suite* only - £80	
*Two Learning Suites can be combined at £70 for ½ day or £140 full day only.	
Tea/Coffee/Water/Biscuits – ½ day @ £1.50 per delegate	
Tea/Coffee/Water/Biscuits – 1 day @ £2.50 per delegate	
Cold Buffet Lunch - £4.50 per delegate	
Other requirements e.g. vegetarian/gluten free	



ROOM REQUIREMENTS	PLEASE TICK ✓ , WHICHEVER IS
Cabaret style (Round tables)	
Seminar style	
Board meeting style	
Classroom	
WILL REQUIRE USE OF:	
Projector	
Flip Chart	
Wi-Fi	
Computer Room *Please note this will require extra charge*	
Other	

Call Adam on 01159 677771 or complete booking and email to
a.colbert@webstraining.com

